

Danske Bank A/S's privacy notice for Business customers (Denmark)

Effective from 18 July 2024



1. Our role as data controller and the reason for this privacy notice

This privacy notice applies to the processing of personal data of individuals related to a business customer of Danske Bank A/S, including large corporates or institutions. For example an authorised signatory, a beneficial owner, a director, an employee, a guarantor, a pledgor or another third party related to a business customer. In any of these relationships, Danske Bank A/S, Bernstorffsgade 40, DK-1577 Copenhagen V, Denmark, (CVR 61126228) (Danske Bank) processes your personal data as data controller.

Danske Bank has appointed a data protection officer (DPO), whose contact details are as follows

DPO of Danske Bank A/S,
Bernstorffsgade 40, DK-1577 Copenhagen V, Denmark
Email address - dpofunction@danskebank.dk

This privacy notice sets out how and why and on what legal basis Danske Bank processes your personal data and how we protect your privacy rights.

See section 12 for more information on how to contact Danske Bank in case you have questions related to how Danske Bank processes your personal data.

Please note that we have separate privacy notices applicable to private customers, board members, closely related persons and shareholders, and it may be that these could be relevant to you, depending on your interaction with Danske Bank.



2. Types of personal data we collect and process

Depending on your relations with our business customer and Danske Bank, we process various types of personal data, including, but not limited to, the personal data listed below

- Identification information, such as your name, social security number or other national ID number, and proof of identity, such as a copy of your passport, driver's license and/or birth certificate
- Contact information, including your address, telephone number and email address
- Educational information, such as your education, profession, work knowledge and experience
- Information about the services and products we provide to you or our customer, including information about accounts, cards and access rights
- Information on how you use our services and products and your preferences in relation to these
- Information related to your use of our websites, platforms and digital applications, including – To the extent applicable and necessary – Traffic, location, tracking and communication data, e.g. collected by use of cookies and similar technology, cf. also Danske Bank's cookie policy
- Information about your devices used to access our websites as well as technical information, including the type of device and operative systems
- Information about your preferences provided by you in connection with various types of marketing and events
- Tracking data if you have consented to this in connection with signing up for receiving newsletters
- Information about your visits to our offices, including video surveillance
- Recordings of telephone conversations, cf. [Recording of phone conversations at Danske Bank](#), and of online meetings with you
- Other personal data as necessary to provide you or our business customer with specific products or services, or if we are required by law to do so

Our ability to offer the best possible advice and solutions for you and our business customer very much depends on how well we know you and our customer and, consequently, it is important that the information you provide is correct and accurate and that you inform us of any changes.



3. Why & on which legal basis we process your personal information

Generally, we process personal information about you to provide you or our business customer with the services and products chosen, to offer you or our customer the best advice and solutions, to protect our business customer, you and Danske Bank against fraud, to fulfil our agreements with you or our business customer and to comply with applicable regulations, including data security and data protection requirements.

Below, we list some examples of why and on which legal basis we process your personal data in various contexts

- When we onboard you as a user of an online product or platform for our business customer, we process your personal data for identification, verification and anti- money laundering purposes. The legal basis for this processing is to comply with a legal obligation*, cf. GDPR art. 6.1(c), for example, pursuant to the Danish Anti-Money Laundering Act (Hvidvaskloven)
- When we provide our business customer with a financial product you have requested or consider obtaining on behalf of our business customer (such as payment services, accounts, card services, loans, credit facilities, digital banking solutions, investment services, financial advice, insurance and pension services (in some cases by other companies in the Danske Bank Group), customer services, customer relationship management, including registration in our CRM systems, administration, credit assessment, recovery of outstanding debt, handling of complaints and/or making information available to service providers authorised to request information about you or our customer), we do this because you or our business customer have entered into or are considering entering into an agreement with us on a service or product, cf. GDPR art. 6.1(b) and to pursue legitimate interests, cf. GDPR art. 6.1(f)
- Sometimes we share your personal data with another company within the Group or transfer your personal data to a third party so you may receive a quotation for a product or a service because we have agreed to do so with our business customer, cf. GDPR art. 6.1(b), and in relation to the transfer of your personal data we pursue legitimate interests, cf. GDPR art. 6.1(f), or you may have given us consent to using and sharing your personal data for such specific purposes yourself, cf. GDPR art. 6.1(a)
- When we communicate with you about the products and services you have requested or send you information on system updates, we do so to fulfil a contract with you, cf. GDPR art. 6.1(b), or subject to a legal obligation*, cf. GDPR art. 6.1(c), or to pursue a legitimate interest, cf. GDPR art. 6.1(f)
- When we improve, develop and manage our IT systems, we may, if necessary, use your personal data to improve or develop products and services and test our systems or to develop, train and test IT and other models. This may be done on the legal basis we have for processing your personal data in our IT systems in the first stage of processing (which could be any of the legal bases mentioned in this section), and/or to ensure a sufficient level of security, cf. GDPR art. 6.1(c), cf. GDPR art. 32, or we may pursue a legitimate interest, cf. GDPR, art. 6.1(f)
- When we set fees and prices for our products and services, including using data analytics and statistics for such purpose, we do this to fulfil contractual purposes, cf. GDPR art. 6.1(b), so that you on behalf of our business customer may receive a price quotation or a product offering, and in relation to processing your personal data, we pursue a legitimate interest, cf. GDPR, art. 6.1(f)
- When we carry out fraud detection on card and account transactions, including processing of behavioural data to detect and prevent fraudulent activity in our accounts by identifying unusual, atypical, or suspicious use, as well as registration of payment cards on relevant lists of blocked cards, as well as detection and prevention of fraud, credit fraud and other types of financial crimes, we do so to comply with legal obligations*, cf. GDPR art. 6.1(c), and to pursue legitimate interests, cf. GDPR art. 6.1(f)
- When we pursue statistical, scientific and/or research purposes as part of research projects or similar, including anonymisation of personal data for such purposes, we pursue legitimate interests, cf. GDPR art. 6.1(f) or we act in the public interest of, cf. GDPR art. 6.1(e)

- When we carry out profiling and marketing of our services and products, including marketing on behalf of other legal entities of the Danske Bank Group, we do so if we have your consent to this, cf. GDPR art. 6.1(a), or are pursuing legitimate interests, cf. GDPR art. 6.1(f)
- We use cookies and similar technology on our website and in our apps for functional, statistical and marketing purposes via digital channels and social media platforms if you have consented to this, cf. the cookie requirements for collection of data and GDPR, art. 6.1(a) for the subsequent use of data. We refer to our cookie policy for further information (Danske Bank's cookie policy)
- When we assess, check, test and monitor our compliance with internal company policies and rules, regulatory and legislative requirements, e.g. in relation to data protection, financial crime or market integrity, we process your personal data subject to legal obligations*, cf. GDPR art. 6.1(c) and to pursue legitimate interests of Danske Bank, cf. GDPR art. 6.1(f)
- We process your personal data for security reasons, for instance for various logging purposes, cf. GDPR art. 6.1(c) and art. 32
- We use video surveillance and record the front of buildings, entrances to our branches and other premises, reception and customer areas, ATMs, and counters where we are pursuing legitimate interests, cf. GDPR art. 6.1(f) and subject to the Danish Video Surveillance Act (TV-overvågningsloven)
- When we collect, share and use personal data to build, maintain and use models for credit risk exposure and Internal Ratings Based (IRB) modelling to assess capital requirements, we do so with reference to the Capital Requirement Regulation (CRR) which is required as part of Danske Bank's risk management, cf. GDPR art. 6.1(c)
- When we send you newsletters, we process your personal data, and we use your email and name for documentation purposes to send you articles, news and updates because you have requested this service from us, cf. GDPR art. 6.1(b). We may also invite you to events and send you marketing material in areas that we think may have your interest, and we track which articles have your interest and which you open based on your consent, cf. GDPR art. 6.1(a)
- We also carry out several other legal, regulatory, administrative and compliance-related processing activities which entail processing of personal data, including identification and verification according to anti-money laundering legislation and risk management, cf. GDPR art. 6.1(c), and to pursue legitimate interests of Danske Bank, cf. GDPR art. 6.1(f)

*When we refer to processing of your personal data due to 'legal obligations', this refers to qualifying legal requirements in any of the following legislations (please note that this list is not exhaustive)

- The Danish Anti-Money Laundering Act (Hvidvaskloven)
- The Danish Tax Reporting Act (Skatteindberetningsloven)
- The Danish Bookkeeping Act (Bogføringsloven)
- The Danish Credit Agreements Act (Kreditaftaleloven)
- The Danish Financial Business Act (Lov om finansiel virksomhed)
- The Danish Payments Act (Betalingsloven)
- The Danish Act on Consumer Loans Businesses (Lov om forbrugslånsvirksomhed).
- The Danish Marketing Practices Act (Markedsføringsloven)
- The General Data Protection Regulation (GDPR) and the Danish Data Protection Act (Databeskyttelsesloven)
- The Danish Capital Markets Act (Lov om kapitalmarkeder)
- The EU Markets in Financial Instruments Regulation (MiFIR)
- The EU Regulation on Market Abuse (the Market Abuse Regulation)
- The Danish CPR Act (CPR-loven)
- The EU Capital Requirement Regulation (CRR) (Kapitalkravsforordningen)
- The Danish Administration of Justice Act (Retsplejeloven)
- The Danish Video Surveillance Act (TV-overvågningsloven)
- Various Danish tax acts, including the Tax Control Act (Skattekontrolloven)
- The EU Markets in Financial Instruments Regulations (MiFID I and II)
- The General Data Protection Regulation (GDPR)
- The EU Regulation on market abuse (the Market Abuse Regulation)



4. Sensitive personal data

Some of the information we process about you may be sensitive personal data (also known as special categories of data).

Sensitive personal data may, e.g., be information about your food preferences (health) or biometric data used for identification purposes.

Sensitive personal data or special categories of data are subject to specific processing conditions, and we try to avoid processing such personal data when possible. However, in some instances we need to process sensitive personal data about you.

Below you can see examples of types of sensitive personal data we process about you, why we do it and our legal basis (exceptions in GDPR art. 9) for doing so

- We process sensitive personal data about you when you provide us with information about your food preferences, which may include information about allergies or the like, e.g. if you participate in hospitality events that we arrange with your consent, cf. GDPR, art. 6.1(a) and 9.2(a)
- We may process sensitive personal data about you to comply with legal requirements that apply to us as a financial institution with legal basis in other legislation, cf. GDPR art. 6.1(c), 9.1(g) and 9.3
- We may process sensitive personal data about you if such processing is necessary for the establishment, exercise or defence of legal claims, cf. GDPR art. 9.1(f)



5. How we collect the personal data we have about you

Personal data collected from you

We collect information that you share with us or that we obtain by observing your actions, including for example when

- You fill in applications and other forms for ordering services and products
- You submit specific documents to us
- You participate in meetings with us, for example with your advisers
- You talk to us on the phone
- You use our website, mobile applications, products, and services
- You participate in our customer surveys or promotions organised by us
- You communicate with us by letter and digital means, including emails, or on social media
- You use our digital solutions and apps or visit our websites
- We collect personal data from electronic communications, telephone and video recordings and monitoring
- You participate in hospitality events organised or hosted by us
- We track your subscription to newsletters

We are obliged to monitor and store all electronic communications related to investment services, for instance when we chat, email or speak on the phone with you, according to the EU Markets in Financial Instruments Regulations (MiFID I and II). We also store video recordings of you if you have visited our premises. We store this information according to the requirements of the Danish Video Surveillance Act (TV-overvågningsloven).

Incoming and outgoing calls and online meetings are recorded, listened to and stored to comply with regulatory requirements but also for documentation purposes. We refer to our information on recording of phone conversations for details on our

recording and processing of personal data in relation to voice and online meeting recordings ([Recording of phone conversations at Danske Bank](#)).

Personal data collected from use of cookies

We may use cookies and similar technology on our websites and in our digital solutions and apps. When you first enter one of our websites or download our apps, we set necessary cookies to enable you to use our services. If you consent to additional cookies, such as functional, statistical and/or marketing cookies, we set cookies according to your consent in order to measure, analyse and improve the use and performance of our products and services and to the extent applicable and relevant to tailor and send you relevant marketing messages.

Some of the marketing cookies are owned by third parties, such as Meta or Google. We share responsibility (joint controllership) for such third parties' use of your personal data which is collected by way of cookies and processed for our benefit. We refer to our cookie policy ([Danske Bank's cookie policy](#)) for further information.

Personal data we collect from third parties

We receive and collect data from third parties, including for example from

- Our business customer to which you are related
- Shops, banks, payment and service providers when you use your credit or payment cards or other payment services. We process the personal data to execute payments and prepare account statements, payment summaries and the like
- The Danish Central Office of Civil Registration (CPR-Kontoret), or equivalent local central civil registration offices as well as other publicly accessible sources and registers, such as company registers. We process the data for example for identification and verification purposes and to update data and check personal data accuracy, cf. GDPR art. 6.1(f), section 11 of the Danish Data Protection Act and section 43 b of the Danish Financial Business Act
- Credit rating agencies and warning registers. We collect and process the personal data to perform credit assessments. We update the personal data regularly
- Other entities of the Danske Bank Group, for example in order to provide you with better customised products and services
- Other entities of the Danske Bank Group, if existing legislation allows or requires us to share the information, for example if it is necessary to comply with group-based management control and/or reporting requirements established by law such as the Capital Requirement Regulation (CRR)
- External data controllers, such as business partners (including correspondent banks and other banks) and vendors, if we have your consent or if permitted under existing legislation, for example in order to provide you or our business customer with a service or product provided by an external business partner you have signed up for, to enable our customers to use banking services abroad or to prevent and detect money laundering, fraud, abuse and loss



6. Third parties that we share your personal data with

We will keep your information confidential under applicable banking secrecy rules. However, where we have due cause (in Danish '**berettiget videregivelse**') as per some of the examples set out below, we may disclose and share relevant personal data with group companies and third parties, who are also obliged to keep your personal data confidential

- Other entities of the Danske Bank Group, for example in order to provide you with better customised products and services
- Other entities of the Danske Bank Group, if existing legislation allows or requires us to share the information, for example if it is necessary to comply with group-based management or risk management requirements imposed by law or regulations (e.g., Capital Requirement Regulation) and/or reporting requirements established by law or required by regulators

- The National Unit for Special Crime (National enhed for Særlig Kriminalitet (NSK)) in accordance with anti-money laundering legislation
- If you have asked us to transfer money to others, we disclose personal data about you that is necessary to identify you and to perform the transaction
- When we process international payments, your personal data may be processed by Swift in the context of Swift's Transaction Processing Services, which enable us to send and receive financial messages or files, and to pre-validate, track and manage financial transactions. For further information on the data protection practices of Swift in relation to the processing of your personal data in the context of Swift's Transaction Processing Services, please consult Swift's Personal Data Protection Policy (PDPP), cf. Data Protection Policies | Swift
- Service providers authorised as an account information service, payment initiation service or card-based payment instrument provider, if you (or someone who via our online services can view information about your accounts or initiate payments on your behalf) request such a service provider to receive information about you.
- Card producers, when cards are imprinted with your personal data
- Card issuers, payees and holders of lists of blocked cards, e.g., Nets, in case you request us to block your debit or credit card, or if we have reasonable suspicion of card abuse or for Nets to be able to prevent fraud
- Guarantors, individuals holding a power of attorney, lawyers, accountants, or others you or our business customer have authorised us to share information with
- If you have joint financial products with someone, such as a joint account or a child savings account, we share your information, including personal identification number, with your co-product holder/owner and for tax reporting purposes
- Nets and other banks, if required or permitted under existing legislation, to prevent and detect money laundering, fraud, card abuse and loss
- Lawyers, accountants or consultants related to the Danske Bank Group
- Courier services. We use courier services to deliver, for example, credit cards to you, and we disclose your name, address and telephone number to them, so you can receive the consignment
- IT service and outsourcing providers as well as personal data processors to provide services to us and you
- Social media companies, such as Meta and Google, when you have given your consent for direct marketing purposes
- Public authorities as required by law or according to court orders or requests from the police, the bailiff (fogedretten), or other authorities. This could include the Danish Police, the Danish Public Prosecutor, the National Unit for Special Crime (National enhed for Særlig Kriminalitet (NSK)), the Danish tax authorities in accordance with the Danish Tax Reporting Act, municipalities with reference to the Danish Act on Legal Protection and Administration in Social Matters and the Danish central bank (Danmarks Nationalbank) for statistical and other purposes
- Regulators, such as the Danish Financial Supervisory Authority (Finanstilsynet), the Data Protection Agency (Datatilsynet), the Agency for Digital Government (Digitaliseringsstyrelsen), law enforcement agencies and authorities in Denmark or abroad, in connection with their duties
- Credit rating agencies. If you default on your obligations to Danske Bank, we may report you to credit rating agencies and/or warning registers in accordance with applicable law
- Debt collection agencies. If you default on your performance on a credit agreement, we may transfer information of your debt to a debt collection agency
- For social and economic research or statistics purposes, including where it would be in the public interest.
- In connection with transactions (including transfers, asset sales, mergers and acquisitions) which entail transfer of all or part of your business to another company, we may share your personal data to the extent necessary to complete the transfer and your customer relationship within the framework of the legal requirements we have to comply with



7. Profiling and automated decisions

Profiling

We use profiling and data modelling of our business customer's data to be able to offer our business customer specific services and products that meet your preferences, such as credit risk assessments, to prevent money laundering, determine prices of certain services and products, prevent, and detect fraud, evaluate the likelihood of default risk and value assets, and for marketing purposes.

Automated decision-making

With automated decision-making, we use our systems to make decisions without any human involvement based on the personal data we have about you. Depending on the specific decision, we also use personal information from public registers and other public sources. Automated decision-making helps us ensure that decisions are quicker and more fair, efficient and correct than decisions made through a similar manual process.

We will always inform you directly when we use your personal data in a process with automated decision-making.

See section 10 'Your rights' for information on your rights in relation to automated decisions.



8. Transfer of personal data to third countries

Your personal data may be processed by our business partners within the EU/EEA in connection with our request to provide you with various services on our behalf.

In some cases, we use various IT suppliers, business partners, and consultants, etc., who can access personal data from countries outside the EU/EEA ('third countries'), if necessary, despite such personal data generally not being stored in these third countries. Such IT providers, partners, etc. are subject to data processing or data sharing agreements with us, which ensure that they process personal data only in accordance with the GDPR and applicable EU and national data protection laws.

We primarily choose providers/partners who process personal data within the EU/EEA, and secondly suppliers in countries that appear on the EU Commission's list of safe third countries, and only if necessary suppliers in other third countries. Accordingly, we rely on different legal bases depending on the country of the personal data recipient

- If we transfer your personal data to parties in countries where the European Commission has found that the country ensures an adequate level of protection, we rely on the adequacy decision of the European Commission as our GDPR art. 45 transfer basis
- If we transfer your personal data to parties located in the USA, we may rely on the EU-US Data Privacy Framework to certified parties as our GDPR art. 45 transfer basis
- If we transfer your personal data to other third countries, we may rely on the European Commission's standard contractual clauses (also known as SCCs) or business partner's binding corporate rules (also known as BCRs) together with implementation of adequate supplementary measures or carry out a review of local legislation to ensure that your personal data receives an essentially equivalent level of protection to that guaranteed in the EU/EEA, if and where deemed necessary as our legal basis for transfer under GDPR art. 46
- We may also transfer your personal data to parties outside the EU/EEA based on the specific exemptions set out in GDPR art. 49, for example in GDPR art. 49.1(e), if the transfer is necessary for our establishment, exercise or defence of a legal claim

When transferring personal data to a business partner outside of the EU/EEA, we ensure that our transfer of your personal data is conducted in accordance with GDPR Chapter V.

You can read more on personal data transfers to third countries

- On the Danish Data Protection Agency's website - <https://www.datatilsynet.dk/english> and
- On the EU Commission's website - https://commission.europa.eu/law/law-topic/data-protection/data-protection-eu_en



9. How long do we store your personal data?

We keep your personal data only for as long as it is needed for the specified purposes for which your personal data was registered and used or as required by law for specific purposes stated by the legislator. The personal data will subsequently be deleted or irreversibly anonymised.

We have many different processes where we use your personal data and many different legal bases for retention of your personal data. Our retention criteria and retention periods vary from a few minutes up to 30 years. Below you see some examples of retention periods, but please note that the list is not exhaustive

- We keep your account information for up to 10 years in accordance with the statutory limitation periods
- We keep your Know Your Customer information for as long as our business customer is a customer and for an additional five years as required by the Danish Anti-Money Laundering Act
- We keep credit and collateral agreements for up to 10 years after expiry to document our agreement so we may defend our legal rights within statutory limitation periods
- We keep your consent to our use of cookies for one year unless you withdraw it earlier
- In one circumstance, we keep your personal data for a period of up to 30 years. This is exclusively for use in our Internal Ratings Based (IRB) models used for Danske Bank's risk management and calculation of capital requirements under the Capital Requirements Regulation (CRR) and where we are required to include and document financial crises cycles
- We keep your voice recordings for 15 months for general documentation purposes, and if the voice recording relates to investments, we have a legal obligation to keep it for five years under MiFID I and II. Reference is made to our information on recording of phone conversations for details on our recording and processing of personal data in relation to voice and online meeting recordings ([Recording of phone conversations at Danske Bank](#))
- If you have asked for a quotation on a loan or another product or service on behalf of a potential business customer, your personal data will normally be stored for six months, even if no customer relationship is established, but it may for some purposes be stored longer to comply with legal obligations, for example under the Danish Anti-Money Laundering Act
- Surveillance videos are deleted 30 days after they were made in accordance with the Danish Video Surveillance Act (TV-overvågningsloven). In case of a police investigation, the video may be stored for a longer period



10. Your rights

Your rights in relation to personal data are described below. To exercise your rights, you can use any channel to contact us, for example

- Contact us on our main telephone number (+45 70 12 34 56)
- Contact our business customer adviser directly via message in District, Danske eBanking or Danske Mobile Banking

See section 12 for more information on how to contact Danske Bank about data protection.

Right to access your personal data

You have the right to request access to your personal data and to request information about the processing we carry out. Your right of access may, however, be restricted by legislation, protection of other persons' privacy and consideration for our business and practices. Access to video surveillance may be restricted due to the prevention, investigation, detection or prosecution of criminal offences or the execution of criminal penalties, including the safeguarding against and the prevention of threats to employees. Our know-how, business secrets as well as internal assessments and material may also be exempt from the right of access.

If you wish to exercise your right of access under the GDPR, the best way to contact us is for instance to write to GDPR-insight@danskebank.dk. However you may also contact us via your adviser or via message in District, Danske eBanking or Danske Mobile Banking.

Rights related to automated decision-making

When we use automated decision-making in our processes, you will always be notified separately in advance about our legal basis for this and your option to not to be subject to the automated decision making. Furthermore, you will be informed about the reasoning behind the automated decision-making, and you will be given the opportunity to express your point of view and to object to the decision, and of your right to request a manual review of any automated decision.

Right to object to processing

In certain circumstances, you have the right to object to the processing of your personal data, for instance when we use automated decision-making processes, or, for example, when the processing is based on our legitimate interests.

You have the right to object to our use of your personal data for direct marketing purposes, including profiling that is related to such purpose.

Right to rectification of your data

If your personal data is inaccurate, you are entitled to have your personal data rectified. If your personal data is incomplete, you are entitled to have the personal data completed, including by means of providing us with a supplementary statement.

Right to erasure ('right to be forgotten')

You are entitled to have your personal data erased if the personal data is no longer necessary for the purposes for which it was collected.

However, in the following cases, we are required to keep your personal data

- To comply with a legal obligation*, for instance if we are obliged by law to hold your personal data for a certain period, for example according to the Danish Anti-Money Laundering Act or the Danish Bookkeeping Act. In such situations, we cannot erase your personal data until the required retention period has expired
- For the performance of a task carried out in the public interest, such as sending statistical data to the Danish Central Bank (Nationalbanken)
- For establishment, exercise, or defence of legal claims

Restriction of use

If you believe that the data we have registered about you is incorrect, or if you have objected to our use of the personal data, you are entitled to obtain restricted processing of your personal data for storage only until we can verify the correctness of the personal data or if our legitimate interests outweigh your interests or not

Withdrawal of a consent

Where consent is the legal basis for a specific processing activity, you can always withdraw your consent at any time by contacting Danske Bank (see the section above or section 12). Please note that if you withdraw your consent, we may not be able to offer you specific services or products. Please also note that we will continue to use your previously collected personal data, for example in order to fulfil an agreement we have made with you or if we are required by law to do so. Some

consents are provided for one specific process only (such as consent to sharing personal data with a third party), also called one-time consents. Withdrawal of a one-time consent will not have legal effect due to the nature of the consent.

Data portability

Under specific circumstances, you have the right to receive personal data which you have provided to us yourself in a structured, commonly used and machine-readable format for personal use. You also have the right to request that we transmit this data directly to another data controller

11. *Changes to this privacy notice*

We are required to update this privacy notice on a regular basis. When we do, you will see that the 'effective from' date at the top of this document changes. If changes to how your personal data is processed will have a significant effect on you personally, we will take reasonable steps to notify you of the changes to allow you to exercise your rights (for example to object to the processing).

12. *Contact details and how to complain*

You are always welcome to contact us if you have questions about your privacy rights and how we process personal data.

You can contact us on our main telephone number [+45 70 12 34 56] or contact the business customer adviser directly in District, Danske eBanking or Danske Mobile Banking, or you can send us a letter to Danske Bank A/S, Bernstorffsgade 40, DK-1577 Copenhagen V, Denmark.

You can contact our data protection officer with all questions on our use of your personal data by email to dpofunction@danskebank.com or by sending a letter to the above address.

If you are dissatisfied with how we process your personal data and your dialogue with the Data Protection Officer has not led to a satisfactory outcome, you can also lodge a complaint with the Danish Data Protection Authority - Datatilsynet, Carl Jacobsens Vej 35, DK-2500 Valby, email to dt@datatilsynet.dk.

If, for example, your residence or the place of the alleged infringement is in or is related to another member state than Denmark, you can typically also lodge a complaint with the data protection authority in that member state. You always have the option to try your case in court.